

BUSYBEE	MYBUSYBEE, INC.	2026
Official Incident Report		

1. Header Information

Document No: MBB-ITSCU-IM-048-2026	Incident No: #00048
Revision: 0.1	Department: ITSCU
Organization: MYBUSYBEE, INC.	
Raised By:	Received By:

2. Incident Details

Report Date: August 12, 2026	Incident Date:	Incident Hour:
Category:	SLA Breached: No	Duration of Interruption:

3. Incident Description & Business Impact

Description:

aasdf

Business Impact:

4. People Impacted by the Incident

Name	Role	Equipment Affected

5. Incident Timeline

Details	Date and Time

6. Corrective Actions & Additional Info

Corrective Actions:

Additional Information:

7. Authorization

Prepared By:	Recommending Approval:	Final Approver:
asdf Technical Support Date: August 12, 2026	Timothy Cabasal ITSCU Head Date: August 12, 2026	Rico Hernandez CEO Date: August 12, 2026